

MINUTES

Wednesday November 12, 2008
Meeting Time 1:00 P.M.
Retirement Systems Building
60 Empire Drive, St. Paul, MN

Board Members Present: Don Buckner, Terry Dempsey, Sandra Hale, Ruth Husom, John Kuderka, Dennis Maki, Robert Lundahl, Fred Maurer, Richard Mesenburg, Lyle Nelson, Peter Obermeyer, Sally Olsen, Yvonne Ross, Lois Willock.

Board Members Excused: Gene Gere

Guests Present: Dave Bergstrom- MSRS Executive Director

Others Present: Laura Dobozenki -MRSEA Business Administrator

President Husom called the meeting to order at 1:00 P.M.

1. Set and Approve Agenda (*Board of Directors*)

One item was added to the agenda under 13a) Correspondence received. Upon a motion to approve and a second the motion carried to approve the agenda.

2. Approve Minutes

a. September 10, 2008

Upon a motion to approve and a second the motion carried with minor corrections.

b. October 8, 2008

Upon a motion to approve and a second the motion carried with minor corrections.

3. Accept Financial Report

a. August 2008

Upon a motion and second the motion carried to accept the report.

b. September 2008

Upon a motion and second the motion carried to accept the report.

4. Accept 2009 Membership Report

The Business Administrator reported the 2009 renewal cards have been mailed. Renewal counts will be available at the next regular meeting. Upon a motion and second the 2009 membership report was accepted.

5. MRSEA Committee Reports

Nominating Committee-(Ross, Chair)

Ms. Ross reported she is drafting an article for the newsletter about the nominating procedure and process. Ms. Ross reported all incumbents have indicated a desire to seek reelection.

Legislative Committee-(Gene Gere, Chair)

Mr. Gere was unable to attend the meeting and the Legislative Committee will be rescheduled to meet.

Insurance Committee

Mr. Maurer reported the committee has not met formally. The goal is to continue to work on the HSA's for retirees as well as other health care initiatives.

Mr. Obermeyer also reported the committee will continue to work on developing relationships with other organizations interested in health care initiatives.

Meeting & Planning Committee

Mr. Mesenburg reported the New Ulm trip was a success. Seventy six people attended and enjoyed the tour, Concord Singers, Glockenspiel and Kaiserhoff lunch.

The September joint board meeting results of the brainstorming session which produced thirty ideas and was reduced to seven key points.

1.) Create a new sub chapter brochure 2.) MRSEA attend pre retirement workshops 3.) Report retiree birthdays in newsletter, member information etc 4.) Usage of local media to promote meetings 5.) Alternative meeting locations-pot lucks 6.) Create Board Budget for funds for support of Sub Chapters

7.) Develop orientation and training for officers

Publications & Communications Committee-(Robert Lundahl, Chair)

Mr. Lundahl reported the winter newsletter deadline is November 21. Board Members will be highlighted, as well as the nominating articles, if anyone has a committee article please submit the articles by the deadline. The new USPS Move Up program is now in effect which automatically updates addresses and this may require additional time for publication. Mr. Maki will submit a letter about the new web site.

Technology Committee-(Maki, Chair)

Mr. Maki reported committee is working on three items. 1.) The encryption Software 2.) A backup of current website moved to Reliable Sites from MSRS. 3.) Web Site

The goal is to have the new site up around January 2009 and the new email address as well. Mr. Maki distributed a print out of the home page of the new web site.

Constitution & By-Law Committee- (Olsen-Ross)

No report.

6. MN Senior Federation- (Nelson)

Mr. Nelson attended the Convention on October 20, 2008. Mr. Nelson highlighted the break out sessions and workshops. Mr. Nelson passed out the Senior News Newspaper from the Senior Federation. Mr. Nelson reviewed their budget with the director which includes government grants, corporation donations which are primarily medical foundations.

The Federation has a resolution to support single payer health plans, they carry many of their resolutions forward from year to year.

The Executive Director is willing to attend a future meeting of MRSEA.

7. State Retiree Council-(Maurer)

Mr. Maurer reported no meeting has been scheduled. The Council is looking for someone to chair the resolution committee.

8. MSRS Board of Directors-

Ms. Olsen reported the September 18th meeting had a limited agenda. MSRS Board members gave reports on the various NASRA conferences they attended.

Discussed the 2009 Legislative Agenda which has three proposals. 1.) Increase the time a person may apply for disability from 180 days to 18 months. 2.) Modification of Correctional Plan and a Disability Modification.

These two items were agreed to go forward to the legislature.

3.) Employees hired after July 1, 2009 and covered by the Unclassified Plan will have a one-time irrevocable option to revert to the General Plan before attaining three years of service. No decision was made on this further information was requested.

MSRS joined the National Institute on Retirement Security. The organizations focus is to support retirement security and defined benefits plans in their research.

MSRS received a security update and evaluation.

9. PEPC-

Mr. Maurer reported a meeting held this morning with a presentation by state demographer Tom Gillaspy. Ms. Husom reported that the state is not looking to replace his position when he retires. Mr. Maurer distributed copies of his presentation. Minnesota has the best outcomes in healthcare and receives little Federal Assistance as opposed to Florida which has a poorer outcome but receives a higher Federal Assistance.

Mr. Maurer was disappointed with the low attendance for the meeting.

10. Chapter Liaison Reports

Brainerd-September 18, 2008

Ms. Willock reported about thirty people attended. Lois Buerhman from the Detroit Lakes MSRS office attended for Dave Bergstrom. Martha Johnson; President AFSCME AFL-CIO Retirees also attended and brought voter registration cards and absentee voter request forms.

The Sub Chapter voted to donate \$100.00 to the local Salvation Army Food Shelf.

Rita Hamman and Roger Marks were reelected as Vice President and Treasurer respectively.

Duluth- October 22, 2008-(Lundahl)

Mr. Lundahl reported there were about twenty five people in attendance. Mr. Lundahl reported on the 'More Bang for the Buck' report produced by NIRS.

The Sub Chapter voted to amend its mailing boundaries by now having its southern boundary at Willow River. Previously the southern boundary was North Branch. Moose Lake has a consistent turn out for the meetings.

Fergus Falls- Sept. 2, 2008(Nelson)

The Business Administrator attended, the sub chapter has a new president, Vince Thoma who previously was Vice President and Gerry Toso was elected as Vice President.

Mankato Sept. 8 2008-(Maurer)

Mr. Maurer reported the next meeting is December 1, 2008. The new Secretary was elected in September and they will elect a president in December.

Rochester-Oct. 31

Mr. Maurer reported a high turn out of approximately seventy people. All officers were re elected. Dave Bergstrom was in attendance. Mr. Maurer highlighted the success of the New Ulm trip and asked for idea about a future trip. Red Wing and Winona were mentioned as possible locations.

West Central-Nov 13

Mr. Kuderka reported the sub chapter will be meeting in November 13. The guest speaker is Mark Tyser from the Council on Aging Senior Information Line; Dave Bergstrom will also be in attendance. The meeting is at the Osakis V.F.W.

Southwest-Sept 25, 2008-(Ross)

Ms. Ross reported about twenty people attended. The current officers were reelected and they will now start staggering years so not all officers are reelected at the same time. Dave Bergstrom was also in attendance. The next meeting will be April 28, 2009.

Walker/ Northwoods- Oct. 9, 2008

Mr. Kuderka attended the Northwoods meeting. About fifty people attended, three local legislative candidates also attended. Dave Bergstrom also attended. The meeting was held in the Akeley V.F.W., the next meeting is in Sida.

11. New Items

a. Data privacy Agreement with Outside Vendors

The Business Administrator reviewed a letter from our bulk mail vendor regarding the new USPS Move Up Program. This program is required now to update bulk mail addresses and to eliminate undeliverable mail by the Postal Service. The vendor is aware we will be seeking a vendor agreement in compliance with the MSRS policy.

b. Non Profit Insurance Update Information

The board reviewed information from the Morse Insurance Agency. Ms. Olsen refreshed the board that the Attorney for PAC recommended the Non Owned Auto Liability Insurance. Mr. Nelson felt there should be employee coverage. Upon a motion by Olsen to contact the Morse Agency and obtain price bids for the various insurance policies and a second by Obermeyer the motion carried.

c. Reaffirmation of Executive Committee-Business Administrator Contract

Olsen moved, Mesenburg seconded, that we ratify the actions of the MRSEA Executive Committee, taken at its meeting on October 8, 2008 that:

1) MRSEA pay the Service Provider for the 240 additional approved hours for the 2007-2008 contract year at the 2007-2008 contract rate of \$25.00 per hour;

and, 2) that the MRSEA President be authorized to execute the Service Agreement with Platinum Professional Management, LLC, to provide 1,560 hours of secretarial and management services to MRSEA for the 2008-2009 year, December 1, 2008 to November 30, 2009, at the rate of \$27.00 per hour, and may be paid monthly, up to \$3,510.00 per month (130 hours). Any MRSEA authorized hours exceeding 1,560 hours be billed to MRSEA by October 15, 2009, and paid by MRSEA at the rate of \$27.00 per hour. MRSEA approved mileage will be paid at the current government rate. MRSEA approved expenses will be reimbursed. After discussion, the motion carried unanimously.

12. Old Items

a. Data Privacy Agreement with MSRS

Mr. Bergstrom presented the data privacy agreement MSRS would like to have with MRSEA. MRSEA is the only organization which receives private data of new retirees under MN State Statute 352.03. The agreement states MRSEA would not sell, convey transfer or give the lists to a third party. MRSEA will also be required to take aggressive measures to protect data with encryption programs. MRSEA will supply a list of people who have access to the data and a copy of its data privacy policy in January of each calendar year. If MRSEA's data privacy policy changes or access rights are changed, MRSEA will notify MSRS immediately.

Mr. Bergstrom did not consider Sub Chapters to be a third party. MSRS will provide a list of first and last names and city of a retiree at a cost to someone requesting such list. MRSEA may send first and last name and city of a new retiree. Until the individual joins upon renewal this restriction is in place.

The MSRS Privacy Agreement will not apply to MRSEA members. Sub Chapters may have members sign in and collect addresses at their meetings.

Upon a motion by Olsen to approve the Data Privacy Agreement between MSRS and MRSEA and a second by Fred Maurer the motion carried.

Mr. Bergstrom will send some examples of third party vendor privacy agreements for mailing services, etc.; Mr. Maki is researching encryption software vendors.

Mr. Bergstrom reported the anticipated merger of the Post Fund and Active Funds given the market status.

13. Other Items

a. Correspondence

The board reviewed a letter from a member requesting information about health care premiums. Mr. Maurer will compose a response to the member.

14. Next Meeting Date December 10 2008

15. Adjournment

Meeting adjourned 2:54 P.M.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Laura Dobozenski".

Laura Dobozenski
MRSEA Business Administrator